

**WESTCHESTER PARK DISTRICT
BOARD OF PARK COMMISSIONER
July 11, 2016 COMMITTEE MEETING MINUTES
Westchester Community Center
10201 Bond Street, Westchester, IL 60154**

CALL TO ORDER

President Busa called the Westchester Park District Committee meeting to order at 7:00 P.M.

ROLL CALL

Present: President Busa, Commissioner Christopher, Commissioner Cavanaugh and Commissioner Gordon. Also present: Executive Director; Mr. Gary Kasanders, Finance Director; Dave Brinks, Attorney; Steve Adams and Board Secretary, Lauralee Conway.

PLEDGE OF ALLEGIANCE

MOTION TO ALLOW COMMISSIONER MARTIN TO ATTEND THE COMMITTEE MEETING VIA TELEPHONE.

Commissioner Christopher motioned to allow Commissioner Martin to attend the meeting via telephone due to certain

work circumstances. Commissioner Cavanaugh seconded the motion.

Ayes: Gordon, Cavanaugh, Christopher, Busa

Motion Carried.

Commissioner Martin joined the meeting at 7:09 P.M.

PUBLIC COMMENTS

None

Review of the following minutes:

Board Meeting - June 11, 2016

Committee Meeting - June 11, 2016

Closed Meeting - June 11, 2016

The Board of Commissioners reviewed the June 11, 2016 minutes, Commissioner Gordon requested to strike the

comments page 2, under recreation the 4th sentence. The following sentence will be removed from the minutes:

"We have had one incidence where staff had to stop letting people in".

FINANCE COMMITTEE

- **Review of the expense vouchers for the month of June 2016 in the amount of \$ 281,911.32.**
The Board reviewed the expense vouchers for the month of June 2016.
- **Financial Statements - Mr. Brinks**
Mr. Brinks reviewed the following reports with the Board of Commissioners:
Check Register and Voucher Summary - June 2016
Westchester Park District Bond Issue Capital Projects Account Statement - June 30, 2016
Revenues and Expenses by Fund - June 2016
- **Budget and Appropriation Ordinance 2016-5**
Mr. Brinks reviewed the 2016-2017 Budget and Appropriation Ordinance with the Board of Commissioners.
- **Referendum - Commissioner Martin**

The Commissioners discussed referendum options and the possibility to purchase additional property. Commissioner Martin discussed what could be done with the property. President Busa discussed the Village of Westchester's referendum options and discussions that were had at their Board Meeting. Commissioner Martin asked for the Board of Commissioners approval to discuss purchasing property from St. Joseph's.

POLICY COMMITTEE - Commissioner Martin

- Staff Reports
Commissioner Martin had nothing to report at this time.

BUILDING & GROUNDS COMMITTEE - Commissioner Christopher

- Commissioner Christopher reviewed the building and grounds staff reports. Flowers have been planted, mulch was added and bushes around the buildings have been trimmed. Commissioner Gordon asked about the fitness equipment and the play box. Commissioner Gordon discussed the volleyball court at Mayfair.

RECREATION COMMITTEE - Commissioner Gordon

- Commissioner Gordon reviewed the recreation reports. Ms. Robinette reported the Park District pool attendance has not hit the maximum capacity limit as of today, July 11, 2016.

MARKETING COMMITTEE - Commissioner Cavanaugh

- Staff Reports
Commissioner Cavanaugh had nothing to report at this time.

DIRECTOR'S REPORT - Mr. Kasanders

- Mr. Kasanders reviewed the Mayfair Garage report with the Board of Commissioners. Mr. Kasanders recently had the garage tested for asbestos and the report came back negative. This will allow the park District to acquire the required permit from Cook County for demolition. Mr. Kasanders will pursue the demo permit from the County and the Village of Westchester will make arrangements to have it removed.

Mr. Kasanders also shared drawings regarding the placement of a new garage and asked the Board of Commissioners review and discuss the drawings at the next meeting. Mr. Kasanders also reported the Dog Park group has raised another \$5,000.

PRESIDENT'S REPORT - President Busa

- President Busa thanked the Maintenance staff for all their hard work at Camberly Park. Mr. Kasanders will pass his message along to the Maintenance staff.

ATTORNEY'S REPORT - Mr. Adam

- Attorney Adams reported legislative changes that will be made in the near future, he will report the changes after they are adopted.

NEW BUSINESS

- The Board of Commissioners discussed the prices of the fitness programs. Commissioner Martin expressed the need to market the fitness programs and include the Advisory Board for marketing purposes. The Board of Commissioners agreed to continue the fitness program prices for this year's brochure.

OLD BUSINESS

- None

Motion to adjourn the Committee meeting at 9:30 P.M.

Motion by: Gordon

2nd by: Cavanaugh
Roll Call: Gordon, Cavanaugh, Christopher, Martin, Busa
Motion Carried.

Steven M Busa
President, Steven M. Busa

Lauralee Conway
Board Secretary, Lauralee Conway

8/8/16
Date