

**WESTCHESTER PARK DISTRICT  
BOARD OF PARK COMMISSIONER  
May 9, 2016 BOARD MEETING MINUTES  
Westchester Community Center  
10201 Bond Street, Westchester, IL 60154**

**1. Call to Order**

President Busa called the Westchester Park District Committee meeting to order at **8:50 P.M.**

**2. Roll Call** Present: President Busa, Commissioner Martin, Commissioner Christopher and Commissioner Cavanaugh. Also present: Executive Director, Mr. Gary Kasanders, Finance Director; Dave Brinks and Board Secretary, Lauralee Conway.

Commissioner Gordon was out of town because of business. President Busa entertained a motion to introduce Commissioner Gordon to the Board meeting via telephone conference.

Motion by: Christopher

2nd by: Martin

All in favor, motion carried.

**3. Public Comments - NONE**

**4. Motion to approve the April 11, 2016 Committee and Board meeting minutes.**

Motion by: Martin

2nd by: Christopher

Roll Call Vote: Martin, Gordon, Cavanaugh, Christopher, Busa

Nays: None

Absent: None

**5. Motion to approve the expense vouchers for the month of April, 2016 in the amount of \$ 195,623.42.**

Motion by: Cavanaugh

2nd by: Christopher

Roll Call Vote: Martin, Gordon, Cavanaugh, Christopher, Busa

Nays: None

Absent: None

**6. Motion to approve the policy regarding daily admissions to the swimming pool.**

Motion by: Martin

2nd by: Cavanaugh

Roll Call Vote: Martin, Gordon, Cavanaugh, Christopher, Busa

Nays: None

Absent: None

**7. Motion to approve the policy allowing the consumption of alcohol at specific park district sponsored and cooperative sponsored events.**

Motion by: Martin

2nd by: Christopher

Roll Call Vote: Martin, Gordon, Cavanaugh, Christopher, Busa

Nays: None

Absent: None

8. Motion to approve the lease with AYSO for a portion of the garage at Community Park.

Motion by: Martin  
2nd by: Gordon  
Roll Call Vote: Martin, Gordon, Cavanaugh, Christopher, Busa  
Nays: None  
Absent: None

9. Election of Officers for the Year beginning May 1, 2016 and ending April 30, 2017.

**NOMINATIONS FOR PRESIDENT**

**Steven M. Busa** Nominating by: Commissioner Cavanaugh

Motion by: Christopher to close nominations.  
Seconded by: Martin  
The Board is polled on the nominations:  
Martin, Gordon, Cavanaugh, Christopher, Busa

**NOMINATIONS FOR VICE-PRESIDENT**

**Matt Martin** Nominating by: Commissioner Cavanaugh

Motion by: Christopher to close nominations.  
Seconded by: Martin  
The Board is polled on the nominations:  
Martin, Gordon, Cavanaugh, Christopher, Busa

**NOMINATIONS FOR SECRETARY**

**Lauralee Conway** Nominating by: Commissioner Martin

Motion by: Martin to close nominations.  
Seconded by: Cavanaugh  
The Board is polled on the nominations:  
Martin, Gordon, Cavanaugh, Christopher, Busa

**NOMINATIONS FOR TREASURER**

**Greg Miller** Nominating by: Commissioner Cavanaugh

Motion by: Cavanaugh to close nominations.  
Seconded by: Gordon  
The Board is polled on the nominations:  
Martin, Gordon, Cavanaugh, Christopher, Busa

Motion Commissioner Martin to nominate Greg Miller as Treasurer on a month to month basis.  
Seconded by: Cavanaugh  
All in favor, motion carried.

Motion to Commissioner Martin to conduct a search for a one (1) year Treasurer appointment.  
Seconded by: Cavanaugh  
All in favor, motion carried.

**HEREBY, THE SLATE OF OFFICERS FOR WESTCHESTER PARK DISTRICT FOR THE YEAR BEGINNING MAY 1, 2016 AND ENDING APRIL 30, 2017.**

President: Steven M. Buse Vice President: Matt Martin  
Secretary: Lauralee Conway Treasurer: Greg Miller

**RESOLVED**, that the aforesaid nominees shall be deemed to have been elected and/or appointed to the offices set before their respective names by the affirmative vote of the majority of the members present of the Westchester Park District to serve until successors shall have been elected and qualified.

**RESOLVED FURTHER**, that all of the acts of the Officers, Directors, Agents, and Employees of the Westchester Park District for the fiscal year ending April 30, 2017 be and the same are hereby ratified confirmed and approved.

Motion to approve this resolution by: Martin  
Seconded by: Cavanaugh  
Roll call vote of the board: Martin, Gordon, Cavanaugh, Christopher, Busa

**10. ATTORNEY APPOINTMENT**

**BE IT RESOLVED THAT** Steven B. Adams of Robbins Schwartz, be hereby retained by the Westchester Park District as its Attorney from May 1, 2016 until April 30, 2017. His duties shall be as prescribed by the Board pursuant to board policy.

Motion to approve this resolution by: Christopher  
Seconded by: Martin  
The board is polled: Martin, Gordon, Cavanaugh, Christopher, Busa

**11. PRESIDENTIAL COMMITTEE APPOINTMENTS**

Finance Committee Chairman: Martin  
Assistant: Busa  
  
Policy Committee Chairman: Christopher  
Assistant: Gordon  
  
Recreation Committee Chairman: Gordon  
Assistant: Christopher  
  
Marketing Committee Chairman: Cavanaugh  
Assistant: Martin  
  
Gateway Committee Chairman: Burg

Assistant:

Ethics Advisor: Adams

**12. Motion to move into closed session at 9:24 P.M. under:**

*(5ILCS 120/2(c)(11); "Litigation, when an action against, affecting, or on behalf of the particular public body has been filed and is pending in a court or administrative tribunal, or when the public body finds that such an action is probable or imminent, in which case the basis for the finding shall be recorded into the minutes of the closed meeting."*

Motion by: Cavanaugh

2nd by: Martin

All in favor, motion carried.

**13. Reconvened Board Meeting at 10:24 P.M.**

**14. Motion to adjourn the Board Meeting at 10:24 P.M.**

Motion by: Christopher

2nd by: Cavanaugh

All in favor, motion carried.



President, Steven M. Busa



Board Secretary, Lauralee Conway

JUN - 6 2016

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Date