

**WESTCHESTER PARK DISTRICT
BOARD OF PARK COMMISSIONERS
BOARD MEETING MINUTES
DECEMBER 12, 2016 7:00 P.M.
WESTCHESTER COMMUNITY CENTER
10201 Bond Street, Westchester, Cook County, Illinois**

1. **Call to Order:**
President Busa called the meeting to order at 10:10 P.M.
2. **Roll Call:**
Present: President Busa, Commissioner Martin, Commissioner Gordon, Commissioner Cavanaugh, Commissioner Christopher. Also present: Attorney; Steven Adams, Executive Director; Gary Kasanders, Finance Director; Dave Brink, Lianne Robinette and Board Secretary; Lauralee Conway.
3. **Public Comments**
None
4. **Motion to approve the following minutes. The Board Secretary will correct the spelling of Dave Brink in the minutes as requested by Attorney Adam.**
November 7, 2016 Committee Meeting
November 14, 2016, Board Meeting
November 14, 2016, Committee Meeting
November 21, 2016 Special Meeting
October 10, 2016 Closed Meeting
Motion by: Cavanaugh
Seconded by: Martin
Roll Call Vote: Martin, Gordon, Cavanaugh, Christopher, Busa
5. **Finance Committee**
Motion to approve the expense voucher for the month of November 2016 in the amount of \$ 243,306.36.
Motion by: Cavanaugh
Seconded by: Martin
Roll Call Vote: Martin, Gordon, Cavanaugh, Christopher, Busa
6. **Motion to approve Ordinance 2016-10 an Ordinance declaring the amount to be raised by general taxation to be levied upon all the taxable property in said Westchester Park District, in order to meet and defray all the necessary expenses and liabilities of the Westchester Park District as required by statute.**
Motion by: Christopher
Seconded by: Martin
Roll Call Vote: Martin, Gordon, Cavanaugh, Christopher, Busa
7. **Motion to approve the 2016 Property Tax Limitation Resolution.**
Motion by: Cavanaugh
Seconded by: Christopher
Roll Call Vote: Martin, Gordon, Cavanaugh, Christopher, Busa
8. **Building & Grounds Committee**
Motion to approve the agreement with Williams Architects for Pre-Design Services in the amount of \$ 5,000.00
Motion by: Christopher
Seconded by: Cavanaugh
Roll Call Vote: Martin, Gordon, Cavanaugh, Christopher, Busa
9. **Policy Committee**
Motion to approve Ordinance 2016.11 an Ordinance Regulating Travel, Meal and Lodging Expenses in accordance with the Local Government Travel Expense Control Act.
Motion by: Martin
Seconded by: Christopher
Roll Call Vote: Martin, Gordon, Cavanaugh, Christopher, Busa

10. Motion to amend Conduct Ordinance 2532.7 Offering Articles for Sale/Commercial Sale

Motion by: Martin
Seconded by: Cavanaugh
Roll Call Vote: Martin, Gordon, Cavanaugh, Christopher, Busa

11. President's Report

Motion to appoint Commissioner Martin and Alternate Jim Burg as delegates to the Annual Business Meeting of the Illinois Association of Park Districts.
Districts.

Motion by: Martin
Seconded by: Christopher
Roll Call Vote: Martin, Gordon, Cavanaugh, Christopher, Busa

12. Motion to approve the Resolution Establishing Meeting Dates of the Board of Commissioners for the Year 2017.

Motion by: Christopher
Seconded by: Cavanaugh
Roll Call Vote: Martin, Gordon, Cavanaugh, Christopher, Busa

13. Motion to recommend Nancy Kosiek, Annette McDowell and Carol Downs as park person(s) of the year.

Motion by: Gordon
Seconded by: Martin
Roll Call Vote: Martin, Gordon, Cavanaugh, Christopher, Busa

14. Motion to withhold all closed session minutes and to retain as confidential all other closed session minutes no previously released, and erase Verbatim Recordings in accordance with the Open Meetings Act.

Motion by: Gordon
Seconded by: Martin
Roll Call Vote: Martin, Gordon, Cavanaugh, Christopher, Busa

15. Motion to approve the Resolution of the Destruction of Verbatim Recordings of Closed Session Meetings.

Be it Resolved that the Board of Park Commissioners of the Westchester Park District, Cook County, Illinois accept for destruction the verbatim audiotapes of Closed Sessions:

All tape recordings meet the following criteria for destruction:

- a. A verbatim record exists.
- b. At least 18 months have passed since the date of the meeting.
- c. The Board of Park Commissioners have approved the written minutes of the closed meetings, regardless of whether the minutes have been released for public review.
- d. There is no lawsuit pending regarding the legality of the closed session.

All tape recordings have met these criteria and are hereby authorized to be destroyed under the amended Public Act 93-523, of the Open Meetings Act.

Motion by: Christopher
Seconded by: Cavanaugh
Roll Call Vote: Martin, Gordon, Cavanaugh, Christopher, Busa

16. Old Business

Commissioner Gordon reported the Park District is moving forward with the Special Events Planning Committee.

17. New Business

None

18. Motion to adjournment the meeting at 10:21 P.M.

Motion by: Cavanaugh
Seconded by: Christopher
Roll Call Vote: All in favor, motion carried.

Steven M Busa
President, Steven Busa

Lauralee Conway
Board Secretary, Lauralee Conway

1/9/2017
Date