

**WESTCHESTER PARK DISTRICT
BOARD OF PARK COMMISSIONERS
BOARD MEETING MINUTES
MAY 8, 2017 at 7:00 pm
WESTCHESTER COMMUNITY CENTER
10201 Bond Street, Westchester, Cook County, Illinois**

- 1. Call to Order**
- 2. Roll Call** was taken by President Gordon at 11:03. Present: Commissioner Martin, Commissioner Gordon, Commissioner Christopher and Commissioner Cavanaugh. Also present: Executive Director of Parks and Recreation, Gary Kasanders; Board Secretary, Lauralee Conway; Attorney, Steve Adams and Dave Brink.
- 3. Public Comments – None**
- 4. Motion to approve the April 10, 2017 Committee and Board meeting minutes.**
Motion by: Christopher
Seconded by: Gordon
Roll Call: Martin, Gordon, Cavanaugh, Christopher, Busa
Motion carried.
- 5. Finance Committee**
Motion to approve the expense vouchers for the month of April 2017 in the amount of \$ 254,163.14
Motion by: Martin
Seconded by: Gordon
Roll Call: Martin, Gordon, Cavanaugh, Christopher, Busa
Motion carried.
- 6. Policy Committee**
Motion to approve the changes to policy #2214 regarding banquets and associated documents as discussed and amended in the minutes.
Motion by: Martin
Seconded by: Christopher
Roll Call: Martin, Gordon, Cavanaugh, Christopher, Busa
Motion carried.

Board Secretary's Report - Lauralee Conway

**Election Proclamation
Official Certificate of Results for the April 4, 2017 Consolidated Election**

The Cook County Clerk, having completed a canvass of all votes cast for Commissioner, Westchester Park District, 4 years, hereby certifies the following vote totals:

Candidates	Percentage	Votes
Jennifer Cavanaugh	52.24%	1868
Derek Gordon	47.76%	1708
Total:	100%	3,576

This election, having been certified to me as two (2) to be elected results in Jennifer Cavanaugh and Derek Gordon.

Dated this April 25, 2017
David Orr, Cook County Clerk

1. Administration of the Oath of Office, the elected officials were sworn into office:

Oath of Office for Jennifer Cavanaugh

I, Jennifer Cavanaugh, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Illinois, and that I will faithfully discharge the duties of the office of Park District Commissioner according to the best of my ability.

Comments from Jennifer Cavanaugh:

Oath of Office for Derek Gordon

I, Derek Gordon, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Illinois, and that I will faithfully discharge the duties of the office of Park District Commissioner according to the best of my ability.

Comments from Derek Gordon: Commissioner Gordon is honored to serve as a Commissioner of the Westchester Park.

2. Election of Officers for the Year beginning May 1, 2017 and ending April 30, 2018.

◆ Nominations for President:

Nominations:	Busa	Nominated by:	Christopher
Nominations:	Martin	Nominated by:	Gordon
Nominations:	Martin	Nominated by:	Cavanaugh
Nominations:	Christopher	Nominated by:	Busa

President Busa withdrew his name from Nominations.

Nominations: Martin Nominated by: Martin
Motion to close nominations by: Busa
Seconded by: Martin

The board is polled on the nominations:

Martin polled: Martin
Gordon polled: Martin
Cavanaugh polled: Martin
Christopher polled: Christopher
Busa polled: Christopher

◆ **Nominations for Vice-President:**

◆ Nominations: Gordon Nominated by: Cavanaugh
Motion to close nominations by: Cavanaugh
Seconded by: Gordon

The board is polled on the nominations:

Gordon polled: Gordon
Busa polled: Gordon
Cavanaugh polled: Gordon
Christopher polled: Gordon
Martin polled: Gordon

◆ **Nominations for Secretary:**

Nominations: Conway Nominated by: Gordon
Motion to close nominations by: Gordon
Seconded by: Cavanaugh

The board is polled on the nominations:

Gordon polled: Conway
Busa polled: Conway
Cavanaugh polled: Conway
Christopher polled: Conway
Martin polled: Conway

◆ **Nominations for Treasurer:**

Nominations: Pieczonka Nominated by: Gordon
Motion to close nominations by: Cavanaugh
Seconded by: Christopher

The board is polled on the nominations:

Gordon polled: Pieczonka
Busa polled: Pieczonka
Cavanaugh polled: Pieczonka
Christopher polled: Pieczonka
Martin polled: Pieczonka

HEREBY, THE SLATE OF OFFICERS FOR WESTCHESTER PARK DISTRICT FOR THE YEAR BEGINNING MAY 1, 2017 AND ENDING APRIL 30, 2018 ARE:

President: Matthew Martin **Vice President:** Derek Gordon
Secretary: Lauralee Conway **Treasurer:** Mr. Michael Pieczonka

RESOLVED, that the aforesaid nominees shall be deemed to have been elected and/or appointed to the offices set before their respective names by the affirmative vote of the majority of the members present of the Westchester Park District to serve until successors shall have been elected and qualified.

RESOLVED FURTHER, that all of the acts of the Officers, Directors, Agents, and Employees of the Westchester Park District for the fiscal year ending April 30, 2018 be and the same are hereby ratified confirmed and approved.

Motion to approve: Commissioner Cavanaugh
Seconded by: Commissioner Christopher
Roll call vote of the board: Martin, Gordon, Cavanaugh, Christopher, Busa

3. ATTORNEY APPOINTMENT

BE IT RESOLVED THAT Steve B. Adams of Robbins Schwartz, be hereby appointed by the Westchester Park District as its Attorney from May 1, 2017 until April 30, 2018. His duties shall be as prescribed by the Board pursuant to board policy. Discussion was had on the current retainer, Attorney Adams stated the appointment is not a binding contract with the Board for his services; the appointment can be released at anytime.

Motion to approve: Commissioner Christopher
Seconded by: Commissioner Cavanaugh
The board is polled: Martin, Gordon, Cavanaugh, Christopher, Busa

4. PRESIDENTIAL COMMITTEE APPOINTMENTS

Finance Committee Chairman	Commissioner Busa
Assistant	Commissioner Martin
Policy Committee Chairman	Commissioner Martin
Assistant	Commissioner Busa
Building & Grounds Committee Chairman	Commissioner Gordon
Assistant	Commissioner Cavanaugh
Recreation Committee Chairman	Commissioner Cavanaugh
Assistant	Commissioner Christopher

Marketing Committee Chairman
Assistant

Commissioner Christopher
Commissioner Gordon

Motion to Recess

Board is polled: Martin, Gordon, Cavanaugh, Christopher, Busa

5. Motion by President Busa to return the meeting back to order at 11:43 P.M.

Gateway SRA Primary Representative
Alternate

Patti Purura
Leanne Robinette

FOIA Officer

Mr. Gary Kasanders
Mr. Dave Brink

Ethics Advisor

Attorney Steven Adams

6. Motion by Commissioner Christopher to adjourn the Board meeting at 11:48 P.M.
seconded by Commissioner Cavanaugh.
All in favor, motion carried.



Board President, Matthew Martin



Board Secretary, Lauralee Conway

JUN 12 2017

Date: _____