

**WESTCHESTER PARK DISTRICT
BOARD OF PARK COMMISSIONERS
COMMITTEE MEETING MINUTES
January 8, 2018 at 7:00 pm
WESTCHESTER COMMUNITY CENTER
10201 Bond Street, Westchester, Cook County, Illinois**

Call to Order

President Martin called the meeting to order at 7:35 P.M.

Roll Call

Commissioner Gordon, Commissioner Busa, Commissioner Cavanaugh, Commissioner Christopher and President Martin. Also present: Executive Director; Dean Hoskin, Superintendent of Parks; Jim Burg, Finance Director; Dave Brink, Board Attorney; Steve Adams, Board Secretary; Lauralee Conway and Treasurer; Michael Pieczonka.

Correspondence to the Board

President Martin reviewed a letter from "Friends of Illinois Parks".

Public Comments

There were no public comments.

1. Minutes

The Commissioners reviewed the minutes of the Committee Meeting held on November 6, 2017 and the Committee, Board, and Closed Session Meetings held on December 11, 2017.

2. Finance Committee

2.1 Review of the expense vouchers for the month of December 2017 in the amount of \$518,900.43

2.2 Mr. Brink reviewed the following Financial Statements for month ending December 31, 2017 with the Board of Commissioners:

- Revenue and Expenses by Fund December 2017
- Bank and Fund Summary for the month ending December 2017
- Bond Issue Capital Projects Account Statement December 2017
- Operating Statement - Month of December 2017

Commissioner Busa and Mr. Brink will be presenting a future estimated yearly expense report at The next board meeting to review with the Commissioners.

2.3 Electricity Demand Response Program - Mr. Dave Brink

Mr. Brink presented the Direct Energy Demand Response program with Direct Energy to the Board of Commissioners. Discussion was held. The Commissioners agreed to participate in the Direct Energy Business, LLC contract.

3. Building & Grounds Committee - Commissioner Gordon

3.1 Superintendents Report - Commissioner Gordon reviewed Mr. Burgs monthly report. The weather has been great for the ice rinks. Both rinks have solid ice and the staff is hard at work maintaining the ice. Torches were used on the ice to help keep it smooth and fix large cracks.

Commissioner Busa reported Jason Dattomo has submitted his letter of resignation effective January 19, 2018. Jason will be missed and we wish him the best in his future endeavors. Mr. Burg

asked the Board of Commissioners for ideas on colors for the new pool slide. The Community garage construction should start once the weather starts to warm up, it should be completed sometime this month.

Treasurer; Michael Pieczonka exited the Committee meeting at 8:10 p.m.

4. Recreation Committee - Commissioner Cavanaugh

4.1 Commissioner Cavanaugh reviewed the Superintendent of Recreation Report. Ms. Robinette reported the preschool open gym will continue until April. Social Media Park District posts were discussed. The reduced pool pass membership sale will be in effect for two weeks in the month of March, March 12th through March 26th. Summer employment applications for summer part time employment have already begun, the Park District is looking to hire several certified Lifeguards for this upcoming season.

4.2 Commissioner Cavanaugh reviewed the Recreation Supervisor Report. Ms. Robinette reported the staff went to the Towers Health Fair to promote the fitness center and our other programs. There was quite a bit of interest in the fitness center as it is so close to the towers and it is affordable.

The

Chicago Christmas Lights Tour went really well.

4.3 Commissioner Cavanaugh reviewed the Early Childhood Director Report. Mr. Brink reported he ordered the Macbooks and cases, they should be here within the next week. DCFS Licensing Representative came in for an annual inspection, all items were in accordance within CDFS guidelines.

5. Marketing Committee - Commissioner Christopher

5.1 Commissioner Christopher reviewed the Banquet Report with the Commissioners. Commissioner Christopher will meet with Mr. Hoskins in the near future to discuss marketing ideas.

6. Policy Committee - President Martin

6.1 Retiree health care stipend - Attorney Adams reviewed the current 9.11 policy to the revised 9.11 policy. The Commissioners agreed to approve the revised 9.11 Retiree health care stipend policy.

6.2 Sexual Harassment Policy - Attorney Adams reviewed the Ordinance Approving Westchester Park District Amended Sexual Harassment Policy.

6.3 Renaming Community Center- President Martin reviewed Resolution 2018-1 Renaming Westchester Park District Community Center the Gary A. Kasanders Community Center. Commissioner Busa pointed out changes needed to be made to the Resolution. President Martin advised all Commissioners must vote "Aye" in order for the resolution to pass.

7. Attorney's Report - Mr. Adams

None

8. President's Report - President Martin

Westchester Intergovernmental meeting date. President Martin asked the Commissioners to choose a date for the next Westchester Intergovernmental meeting. The Commissioners tentatively scheduled the meeting for February 5, 2018 at 6:30 P.M.

Chamber of Commerce "Celebrate Westchester" event, January 20, 2018. Discussion was held. All Commissioners and the Executive Director will be attending the "Celebrate Westchester" event on January 20, 2018.

9. **New Business - Agenda item was moved and discussed after agenda item #5.**

Commissioner Christopher reported there were residents questioning Park District hours during the holidays. Tournament discussion was held.

10. **Old Business**

11. **Motion to Adjourn the Committee Meeting**

Motion to adjourn the Committee Meeting at 9:33 P.M.

Motion by: Busa

Seconded by: Christopher

All in favor, motion carried.



Board President, Matthew Martin



Board Secretary, Lauralee Conway

2/12/2018

Date