

WESTCHESTER PARK DISTRICT BOARD OF PARK COMMISSIONERS
COMMITTEE MEETING MINUTES
August 13, 2018 - 7:00 P.M.
WESTCHESTER COMMUNITY CENTER
10201 Bond Street, Westchester, Illinois 60154

Call to Order

Commissioner Gordon called the meeting to order at 7:03 P.M.

Roll Call

Commissioner Gordon, Commissioner Busa, Commissioner Christopher, Commissioner Cavanaugh. Also present: Executive Director, Dean Hoskin; Attorney, Steve Adams and Board Secretary, Lauralee Conway. Absent: President Martin.

Commissioner Gordon called for a moment of silence and reflection in the remembrance of Mr. Wayne Busa, Father of Commissioner Steven Busa. Mr. Wayne Busa was a very valued and important member of the community and will be dearly missed.

Pledge of Allegiance

Motion to appear via telephone conference

Commissioner Gordon motioned to allow President Martin to attend the August 13, 2018 Committee meeting via telephone conference, **Commissioner Cavanaugh seconded** the motion.

Ayes: Gordon, Cavanaugh

Nays: Busa, Christopher

Absent: Martin

Vote was 2-2; motion failed.

Correspondence to the Board

Resident Stan Kolodziej, at 1843 Briston, Westchester, IL reported there has been no additional celebrations for Veterans besides the "Veteran's Run". Mr. Kolodziej is planning a Veteran celebration at Mayfair Banquet facility on November 9, 2018. Mr. Kolodziej extended the invitation to all elected officials. Mr. Kolodziej also asked the Board of Commissioners to waive the rental fee for the banquet room. The celebration will start at 11:30am and end at 1:30pm.

Resident Christine Jelic, 1913 Westchester Boulevard expressed she had the police called on her when she requested a refund for a party she booked for her daughter due to bad weather. She attended the meeting to make sure the Board of Commissioners were aware of the issue she experienced.

Public Comments

Minutes

The Board of Commissioners reviewed the following minutes:

- July 2, 2018 Committee Meeting Minutes
- July 2, 2018 Closed Session Meeting Minutes

Finance Committee

2.1 Review of the expense vouchers for the month of July 2018 in the amount of \$ 314,585.25.

- 2.2 Check Register and Voucher Summary Last Check issued on July 9, 2018

- AP Check Register August 10, 2018
- Revenue and Expenses by Fund July 2018
- Bank and Fund Summary for the month ending July 31, 2018
- Bond Issue Capital Projects Account Statement July 31, 2018

Building & Grounds Committee

3.0 *Superintendent of Park's Report* – Commissioner Gordon reported the Park District has a new full time staff member Anthony Lee and Jason Dattomo has returned to work. Commissioner Christopher asked where the contractor Schafegs Brothers were to install new handicapped accessible stairs. Mr. Hoskin reported the new stairs will be installed in the pool. The Greenfield Exercise Equipment has been installed at both Community Park and High Ridge Park by D& J Landscape.

Recreation Committee

4.1 *Superintendent of Recreation Report* – Commissioner Gordon reviewed the monthly recreation report. The Commissioners discussed the success of the 4th Annual Cardboard Boat Regatta held on August 10, 2018. The Back to School event will be held at the Mayfair field on September 9, 2018.

4.2 *Recreation Report* – The Commissioners reviewed the Recreation monthly report.

4.3 *Early Childhood Director Report* – The Commissioners reviewed the Early Childhood Directors monthly report.

The Commissioners reviewed the below reports as presented:

- 4.3.1 2-3 Year old news
- 4.3.2 2-3 year old calendar
- 4.3.3 4 year old news
- 4.3.4 4 year old calendar

Marketing Committee

5.1 *Banquet Report* – The Commissioners reviewed the Banquet report.

Policy Committee

6.0 None

Director's Report

7.1 *FY19 – Capital Improvement Statement*

7.2 *CIP Long Term Plan*

Mr. Hoskin reviewed the future Capital Improvement Statement and Long Term Plan report with the Board of Commissioners in detail.

- FY19 Capital Improvement Long Term Plan
- FY19 Estimated Bond Issue - \$ 222,262.00
- FY19 Roll Over Money - \$ 474,347.51
- FY20 Capital Improvement Long Term Plan
- FY20 Estimated Bond Issue \$ 226,680.00
- FY20 Roll Over Money - \$ 226,535.51

The Board of Commissioners agreed for Mr. Hoskin to move forward with the FY19 Capital Improvement Long Term Plan.

Attorney's Report

8.0 None

President's Report

9.0 Commissioner Busa asked Attorney Adams questions on rental policies and procedures. Dean Hoskin updated the board on current FOIA request. Commissioner Busa discussed the importance of employees following Park District policy.

Old Business

10.0 The dedication plaque for Mr. Kasander's ceremony has been ordered, Mr. Hoskin is will set the date soon.

New Business

11.0

Adjournment

Motion to adjourn the Board of Park Commissioners Committee Meeting at 9:09pm.

Motion by: Christopher
Seconded by: Cavanaugh
Ayes: Busa, Christopher, Gordon, Cavanaugh
Nays: None
Absent: Martin

Motion carried.



Board President, Matthew Martin



Board Secretary, Lauralee Kane

9/10/18

Date