

**WESTCHESTER PARK DISTRICT
BOARD OF PARK COMMISSIONERS
JULY 13, 2015 COMMITTEE MEETING MINUTES
Westchester Community Center
10201 Bond Street, Westchester, IL 60154**

1. Call to Order

President Busa called the Westchester Park District Committee meeting to order at 7:00 P.M.

- 2. Roll Call Present:** President Busa, Commissioner Gordon, Commissioner Martin, and Commissioner Christopher.
Also present: Executive Director, Gary Kasanders; Board Secretary, Lauralee Conway; Steve Adams, Attorney and Andrew Paine, Attorney

3. Pledge of Allegiance

4. Public Comments - None

5. Minutes to be reviewed:

June 18, 2015 – Special Board Meeting
June 8, 2015 – Committee Meeting
July 5, 2015 – Committee Meeting
June 8, 2015 – Board Meeting
June 8, 2015 – Closed Session Meeting
June 18, 2015 – Closed Session Meeting
July 5, 2015 – Closed Session Meeting

6. Committee Reports:

• **Finance Committee**

Expense Vouchers - President Busa reviewed the expense vouchers for the month of June, 2015 in the amount of \$ 242,845.09. There were no question or concerns.
Budget & Appropriation Ordinance 2015-4 – Mr. Kasanders reported the final adjustments have been made. President Busa also reported if the appropriation is higher, there will not be an issue.

• **Policy Committee**

Finance Director's Job Description – Commissioner Martin reviewed the job description and suggested changes. The Commissioner agreed to a salary range of 55,000 – 65,000. Changes were made to the essential duties, qualifications, and competencies. Commissioner Martin will make the changes as discussed and agreed on.

- **Building & Grounds Committee** - President Busa reported there will be a BBQ and the building and grounds will be moving the fence for a minimal charge.

- **Recreation Committee** - None

- **Marketing Committee** - None

7. Directors Report - None

- 8. Presidents Report** - President Busa read a letter from the Director of Operations of the Westchester Girls' Softball, Inc. The letter is attached to the minutes.

9. **New Business** – Commissioner Gordon shared information on the Weather Command/Thunderstorm and Rain Warnings. President Busa asked Mr. Kasanders to research the program and cost. Mr. Kasanders will report his findings back to the Board for further discussion.
10. **Old Business** – None
11. **Motion by Commissioner Gordon** to adjourn the Board Meeting at 8:44 P.M. **Seconded by Commissioner Martin.**

Steven M. Busa
President, Steven M. Busa

Lauralee Conway
Board Secretary, Lauralee Conway

August 10, 2015
Date