

**WESTCHESTER PARK DISTRICT
BOARD OF PARK COMMISSIONER
November 9, 2015 COMMITTEE MEETING MINUTES
Westchester Community Center
10201 Bond Street, Westchester, IL 60154**

1. Call to Order

President Busa called the Westchester Park District Committee meeting to order at 7:05 P.M.

President Busa appointed Steve Adams to act as Secretary Pro Tem until the arrival of Board Secretary Conway.

2. Roll Call

Present: Commissioner Martin, Commissioner Christopher and Commissioner Cavanaugh.

1. Also present: Also present: Executive Director, Gary Kasanders; Board Secretary, Lauralee Conway; Steve Adams, Park District Attorney; Ms. Robinette and Mr. Brink.

3. Pledge of Allegiance

4. **Public Comments** - Leanne introduced Dustin Kleefisch, the new Recreation Superintendent; the board welcomed him.

5. COMMITTEE REPORTS

FINANCE:

- Dan Forbes from Speer Financial was introduced. Mr. Dan Forbes advised two bids were received on the sale of Bonds. Mr. Forbes reported that the lower rate of 1.20% is a good rate in light of the expectation that the Fed will be raising interest rates. Third page shows that the principal amount of the issue was from \$ 525,180 to \$528,000, due to the favorable rate. The following pages from Speer's summary document show the allocation of bond proceeds, including administrative costs and payment of principal and interest on the 2009 and 2013B alternate bonds issued by the District. Low bid of 1.20% is from BMO Harris Bank N.A., Chicago, Illinois, and is favorable to the District and was recommended to be accepted.
- Bond Ordinance 2015-6 was reviewed by the Board. President Busa reviewed the Ordinance providing for the issue of \$ 528,000 General Obligation Limited Tax Park Bonds, Series 2015, of the Westchester Park District.
- Tax Levy Ordinance 2015-7 was reviewed by the Board. President Busa reviewed the Annual Levy Ordinance for the year 2015 by the Board of Park Commissioners of the Westchester Park District.
- PTELL Resolution was reviewed by the Board. Mr. Brink explained the Property Tax Extension Limitation Law. There were no questions.
- Expense vouchers for the month of October, 2015 in the amount of \$767,241.07 was reviewed by the Board. President Busa reviewed the expense vouchers for October, 2015. There were no questions.
- Financial Statement was reviewed by the Board. Mr. Brink reviewed a newly formatted Operating Statement for the month of October, 2015. The Board thanked Mr. Brink for preparing the Operating Statement.
- Capital Improvement Statement was reviewed by the Board. Mr. Kasanders discussed the Capital Improvement Statement. President Busa requested to add year 2020 to the schedule.

- BMO Harris bank Corporate Resolution dated November 6, 2015 was reviewed by the Board. President Busa recommended passing the resolution.

POLICY COMMITTEE:

- Surplus Property Ordinance 2015-8 was reviewed by the Board.
- Mr. Kasanders reported that all the equipment on the Surplus Property list is damaged, or not working.

BUILDING & GROUNDS COMMITTEE - Commissioner Christopher

- Staff Report was reviewed by the Board.
- Commissioner Christopher reported we are in need of replacing the Hockey boards, some of them are broken. The Park District cannot order the same boards because they have been discontinued, but there are used ones available. The Commissioners discussed the sand volleyball court at Mayfair. Commissioner Christopher also reported the furnace at the Maintenance garage is not working, Mr. Kasanders is waiting for an estimate and will decide whether to fix it, or replace it with a new one.

RECREATION COMMITTEE - Commissioner Gordon

- Staff Report was reviewed by the Board.
- Commissioner Gordon asked Ms. Robinette to report on the status of the fitness equipment, discussion was had. Discussion was also had between the Park Commissioners regarding cancellations of fitness programs and the policy to cancel the programs. Discussion was also had a petition that an individual circulated and presented regarding the daytime aerobics programs.

MARKETING COMMITTEE – Commissioner Cavanaugh

- Staff Report was reviewed by the Board.
- Commissioner Cavanaugh reviewed the 2015 Banquet Monthly Report. There were no questions.

5. Directors Report – Mr. Kasanders

- Staff Report was reviewed by the Board.

DOG PARK REQUESTED:

A group of Westchester residents created a Facebook group for the purpose of creating a dog park in the Village. President Busa asked to discuss at the next meeting. Mr. Kasanders will research the options of a dog park in more detail and report at the next meeting.

GLADSTONE PARK CAMERA:

The Village received a proposal for the installation of two camera's to provide surveillance at Gladstone Park.

MAYFAIR CELL TOWER:

The Park District received an executed copy of the lease from SBA along with a check in the amount of \$ 5,000 and \$1,000 for reimbursement of attorney fees. Last week SBA had a soil boring test completed last week.

PARK PERSON OF THE YEAR:

The Westchester Chamber of Commerce will be soliciting the organizations for their persons of the year.

LEGAL SYMPOSIUM:

Discussion was had on legal changes that have occurred and will require some future board discussion and policy changes.

POOL SPECIAL EVENTS:

Previous Special Events and New Special Events were discussed relating to the swimming pool.

6. Presidents Report - President Busa

IAPD Credentials Certificate for the annual IAPD/IPRA Conference.

Discussion was had on Commissioner Martin attending the IAPD/IPRA Conference and Commissioner Gordon being selected as the 1st Alternative.

7. Attorneys Report - Mr. Adams

Attorney Adams will be speaking at the IAPD/IPRA Conference on various topics:

- Two part discussion on Boardsmanship

- Legislative Updates
- Financial Practices

8. New Business

None

9. Old Business

None

10. Motion to adjourn the Committee Meeting at 9:29 P.M. under:

Motion by: Commissioner Christopher 2nd by: Commissioner Martin

Ayes: Martin, Gordon, Cavanaugh, Christopher, Busa

Nays: None


Motion Carried.



President, Steven M. Busa



Board Secretary, Lauralee Conway



Date