

***Minutes of the Committee Meeting of the Board of Commissioners
of the Westchester Park District, Cook County, Illinois.
Held at the Community Center, 10201 Bond Street, Westchester, IL.***

Monday, September 8, 2014 at 8:00 P.M.

- I. **Call to Order** President Gordon called the meeting to order at 8:00 P.M
- II. **Roll Call** was taken and present were President Gordon, Commissioner Busa, Commissioner Casey, Commissioner Christopher and Commissioner Luciano. Also present were Executive Director of Parks and Recreation, Gary Kasanders; Assistant Director of Parks and Recreation; Jim Burg; Attorney, Steve Adams and Board Secretary, Lauralee Conway.
- III. **Pledge of Allegiance**
- IV. **Correspondence to the Board**
None
- V. **Public Comments**
None
- VI. **Agenda Items**
 - A. **Review of minutes of August 11, 2014 Executive Session, Committee and Board meeting minutes.**
President Gordon asked if there were any changes or comments on the minutes of August 11, 2014, there were none.
 - B. **Review of expense vouchers for the month of August 2014 in the amount of \$ 499,479.46**
Commissioner Busa reviewed the expense vouchers for the month of August 2014 and asked if there were any questions or comments, there were none.
 - C. **Review of Financial Statements and Capital Improvement Statements**
Commissioner Busa reviewed the financial statements and the bond issue money market account statement dated August 1, 2014. Commissioner Busa asked if there any questions or comments, there were none.

D. Review of Staff Reports

Ms. Robinette reported:

- The pool closed on Labor Day, Monday September 1, 2014. The Park District had a great summer this year filled with many compliments on programs offered, staff and the facility. Unfortunately the weather was not on our side and it did have a direct effect on daily attendance. Ms. Robinette reported, she does not have the numbers to report on the pool at this time.

E. Building & Grounds Committee

Mr. Kasandars reported:

- The maintenance staff will start field renovation at Mayfair once the new lights and backstop fencing is complete. They will also start turf renovation once the Boeger playground is complete. The maintenance staff has started renovation on the Primary South ball field by removing the mix and relocating to other fields throughout the district. The staff has put multiple loads of top soil down on the field, but have stopped working due to the water ban and the start of school. The staff was unable to install all the top soil before school started due to rain and the fear of rutting the field with the large dump trucks.

F. Results of the bid opening for building generators

Commissioner Luciano reported:

- W-T Mechanical/Electrical Engineering, LLC submitted a letter to the Board of Commissioners. There were a total of six (6) bids submitted for the Westchester Park District, Mayfair and Community Center Generator Projects. There were three (3) lowest bidders; Blaze Electric - \$ 239,525.00, Richmond Electric - \$ 241,700.00 and Pinnacle Services - \$ 251,800.00. All three (3) contractors understood the Scope of the Work, have included all required Scope of Work and were comfortable with their bids. Discussion was had and Commissioner Luciano recommended accepting Alternate #1 in which Blaze Electric will deduct \$ 2,800.00 from their bid.

G. Discussion regarding the results of the field use and fees survey

President Gordon reviewed *The Field Usage & Fee Survey Results* with the Board of Commissioners. Commissioner Luciano recommended Commissioner Busa assist in researching the field usage & fee survey information with Mr. Burg. Commissioner Luciano asked the Commissioners to return with a proposed policy and fees package for the Board to review at a later time.

VII. Directors Report

None

VIII. Presidents Report

President Gordon and Mr. Kasandars discussed LED lighting options available and concluded it would be too costly for the Park District.

IX. New Business

None

X. Old Business

Attorney Adams shared information regarding Cell Tower Leases. Discussion was had on the cell towers. Attorney Adams reported he is still researching information and details and will report back to the board with more exhibits and subject lease material.

XI. Motion to adjourn the Westchester Park District Committee Meeting and enter into executive session under:

(5 ILCS 120/2 (c)(11); "Litigation, when an action against, affecting, or on behalf of the particular public body has been filed and is pending in a court or administrative tribunal, or when the public body finds that such an action is probable or imminent"

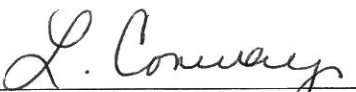
Motion by Commissioner Busa to adjourn the Committee Meeting and enter into executive session (5 ILCS 120/2 (c)(11); "Litigation, when an action against, affecting, or on behalf of the particular public body has been filed and is pending in a court or administrative tribunal, or when the public body finds that such an action is probable or imminent" at 10:27 P.M. **Seconded by Commissioner Christopher.**

All in favor;

MOTION CARRIED.



Derek Gordon, Board President
October 13, 2014



Lauralee Conway, Board Secretary
October 13, 2014